


June 9, 2009

MEMORANDUM FOR: Management and Organization Division
Office of the Chief Financial Officer/Chief
Administrative Officer

FROM: LeRoy Spayd 
Acting Chief, Training Division

SUBJECT: Certification of Procedural Directive 20-106, Office
Training Plans, Dated July 29, 2004

The Training Division reviewed National Weather Service Procedural Directive 20-106, Office Training Plans, and certifies it requires no updating during its FY 2009 biennial review cycle.

Responsibility for the directive is currently held by:

OPR: Training Division, W/OS6

Certifier: LeRoy Spayd, W/OS6

Approving Authority: David B. Caldwell, Director, Office of
Climate, Water, and Weather Services