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| WS Form 10-13-7 U.S. Department Of Commerce  (20-10) National Oceanic and Atmospheric Administration  (Ref: NWSI 10-1301) National Weather Service  COOPERATIVE AGREEMENT FOR AVIATION WEATHER OBSERVATIONS | | | | | | |
| Station | | State | | | Effective Date | |
| Name of Cooperator | | | | Time of Observations | | |
| I. Responsibilities of the Government:  1. Provide website links to applicable observing handbooks, training handbook, instructions and hardcopy forms required for taking  and recording observations,  2. Provide technical guidance to the cooperator in the establishment and perform the initial inspection of a station.  3. Administer certification examinations to observers.  4. Conduct two station inspection visits annually.  5. Provide quality control of observations and technical guidance as requested. | | | | | | |
| II. Responsibilities of the Cooperator:  1. Provide, install, operate, relocate if necessary, protect and maintain, all manual or backup observing equipment in accordance  with NWS standards as described in NWSI 10-1301 Appendix D and WSOH #8.  a. Provide documentation that equipment used for the altimeter setting has certification and calibration traceable to NIST, or  b. Provide documentation from the FAA that the altimeter source is calibrated and approved for use with approved instrument  approach procedures per FAA AC 91-14D, section 3.b..  2. Provide space to properly site and operate equipment in accordance with NWSI 10-1301 Appendix D.  3. Abide with the instructions of the current NWSI 10-1301 and related directives regarding the establishment, operation, and  supervision of SAWRS Stations, especially in the dissemination of missing element observations or complete observations.  4. Provide at least 1 qualified person certified to observe and record the weather observation or element(s) in accordance with  NWSI 10-1301, and WSOH #8 handbook,  5. Provide, in the event of failure or outage of the automated system during the “Time of Observations” specified in this agreement,  NWS certified weather observers to take, and record manual back up weather observations in accordance with the practices and  procedures published in NWSI 10-1301, and WSOH #8 handbook, current edition.  6. Provide observations to own company aircraft, and when required, to a designated NWS or FAA facility.  7. Make all observations taken and recorded, available to all other local aviation interests.  8. Inform the NWS when a change in flight schedules results in a change in the schedule of observations.  9. Mail the original observational forms to a NWS facility as directed.  10. Annotate and return to the issuing authority the certificates of:  a. employees who terminate their involvement in the observational program, or  b. employees who move to other locations. If observations are required at the observer’s new location, the certificate will be  revalidated by the NWS and forwarded to the new duty station.  c. All certificates remain the property of the National Weather Service.  11. Permit NWS officials access to the station  12. Provide transportation, meals, lodging (if necessary) for inspections.  13. Provide additional services as listed below: | | | | | | |
| III. This agreement may be terminated by either party upon written notice to the other. | | | | | | |
| COOPERATOR | | | NOAA, NATIONAL WEATHER SERVICE | | | |
| BY | | | BY | | | |
| TITLE | | | TITLE | | | |
| CITY - STATE - ZIP CODE | DATE | | OFFICE | | | DATE |