

***NATIONAL WEATHER SERVICE POLICY DIRECTIVE 20-1
DECEMBER 21, 2021***

***Training and Education
TRAINING AND EDUCATION***

NOTICE: This publication is available at: <http://www.nws.noaa.gov/directives/>.

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SUMMARY OF REVISIONS: This directive supersedes NWSPD 20-1, *Training and Education*, dated January 18, 2017. Content changes made are listed below:

- Clarified responsibility of OCLO Director in 2.1
- Changed Portfolio Managers to Portfolio Directors in 2.1 to align with current process

1. This directive governs National Weather Service (NWS) activities to provide training and education to the NWS workforce in support of the NWS mission.

2. This directive establishes the following authorities and responsibilities to ensure the NWS training and education activities are accomplished consistent with the NWS mission and with Department of Commerce and National Oceanic and Atmospheric Administration policy.

2.1 The Director of the Office of the Chief Learning Officer (OCLO) is responsible for formulating policy for the management of education resources and execution of the NWS training program. OCLO works with NWS Portfolio Directors to determine training activities and funding on a yearly basis. OCLO is responsible for preparing Procedural Directives to implement policy; ensuring the training and education program is responsive to all workforce and service competency requirements; and evaluating training and education effectiveness.

2.2 All NWS managers and supervisors are responsible for ensuring their workforce has adequate time and resources to complete all necessary training and education in order to meet the established NWS performance measures. They are responsible for initiating local training and should take full advantage of regional and national training and education resources to meet the requirements.

3. This policy directive is supported by the references listed in Appendix A.

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Date

Appendix A

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

Procedural Directives

- Instruction 20-101 [Seasonal Readiness Simulations](#)
- Instruction 20-103 [Meteorologist Development Plan](#)
- Instruction 20-105 [Individual Development Planning](#)