

NATIONAL WEATHER SERVICE INSTRUCTION 60-102

SEPTEMBER 6, 2019

Information Technology

Technical and Content Requirements for Internet Servers NWSPD 60-1

CONTENT REQUIREMENTS

NOTICE: This publication is available at: <http://www.nws.noaa.gov/directives/>.

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Type of Issuance: Routine

SUMMARY OF REVISIONS: This directive supersedes NWSI 60-102, "Content Requirements", dated August 30, 2017. No content changes were made.

Signed _____ 8/23/2019

Michelle Mainelli-McInerney Date
Director, Office of Dissemination

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1. Introduction. All NWS World Wide Web presentations will comply with all OMB, DOC, NOAA, and NWS standard content requirements as defined in NDS 60-1:

1.1 Link to NWS Disclaimer. A link to the NWS disclaimer (<https://www.weather.gov/disclaimer>).

1.2 Link to NWS Privacy Policy. A link to the NWS privacy policy statement (<https://www.weather.gov/privacy>) that is labeled “Privacy Policy”.

1.3 Link to NWS Careers Information. A link to the NWS careers information (<https://www.weather.gov/careers>) that is labeled “Career Opportunities”.

1.4 Link to OMB Mandatory Links. A link to the OMB mandatory links (<https://www.weather.gov/about>) that is labeled “About Us”.

1.5 Link to NWS Glossary. A link to the NWS Glossary (<https://forecast.weather.gov/glossary>) labeled “Glossary”.

1.6 Contact Information for the Web Master. Contact information for the web master for technical feedback, and for the individual(s) responsible for page content.

1.7 Electronic Submission Comments. A means for users to electronically submit comments, questions, or accessibility concerns. This may include <mailto> email links and feedback forms. All web forms must use Captcha or some other form of deterring Robots from using the form. Use of web forms is preferred. In cases where use of forms is not practical, the text of a <mailto> link should be descriptive (e.g. Contact Us, Webmaster, etc.) and the actual email address should be masked using scripting or encryption so that the actual email address from the web pages or code cannot be obtained.