

Minutes from CHPS Meeting Thursday March 17, 2011

Attendees:

ABRFC: Jeff McMurphy

CNRFC: Rob Hartman

NERFC: Rob Shedd, Alison MacNeil, Ron Horwood

NWRFC: Joe Intermill

NOHRSC: John Halquist

Deltares: Peter Gijsbers

OCWWS HSD: Mark Glaudemans, Randy Rieman, Dave Riley, Brad McCune, Derryle Gogel (new CHPS support contractor)

OHD: Pedro Restrepo, Jon Roe, Chris Brunner, Lee Cajina, Dave Kitzmiller

Pre-reading: Support Log sent to chps_ops on Mar 16 by Dave Riley

Decisions

- HSEB's mitigation strategy for the AWIPS-II MPE/DQC issue (see reference at the end) will be to investigate making the AWIPS-I MPE/DQC executable run in an AWIPS-II environment. [Ref: some key enhancements to the current AWIPS-I version of MPE, developed specifically to generate forcings for CHPS, will not be included in the initial release of AWIPS II.]
- HSD will guarantee that someone is always available to take CHPS support calls during business hours. Generally, flooding will not factor into staffing plans for the CHPS support group.

Actions

- Jon to consider other mitigation strategies to prevent AWIPS-II from interfering with RFCs' ability to generate forcings for CHPS using MPE/DQC.
- HSD will begin generating automated reports directly from FogBugz with a view to eliminating the need to maintain a separate Support Log spreadsheet.
- RandyR to issue announcement to CAT-II RFCs about upcoming FogBugz training. HSD will ensure training material includes usage guidelines/conventions. RandyR will distribute materials before the conference call.
- HSD will set up the FogBugz URLTrigger plugin to send automated email surveys to the original case reporter upon certain key events. Chris will review Brad's suggested survey questions.
- RandyR and PeterG have been working on a troubleshooting document; HSD to get the document posted on the FogBugz wiki.
- NERFC will document which windows are open when they experience slowdowns on the OC.
- NERFC will enter into Fogbugz the details of, and resolution for, the "Lock File Error" experienced last Friday.

Next meeting: Thursday March 24, 2011.